



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

HONG KONG KAI TAK EDUCATION CENTER

**INITIAL EVALUATION AND
LEARNING PROGRAMME ACCREDITATION**

**CERTIFICATE IN ENGLISH COMMUNICATION
(AIRPORT APRON)**

AUGUST 2026

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA2149), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by the Hong Kong Kai Tak Education Center (香港啟德教育中心) (“Operator”), a branch of the Kai Tak Aviation Education Limited (啟德航空教育有限公司) to conduct an Initial Evaluation and Learning Programme Accreditation Exercise with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the Operator meets the stated objectives and is competent to operate learning programmes that meet the Hong Kong Qualifications Framework (HKQF/ QF) Level 2 standard, and can be granted Initial Evaluation Status at QF Level 2; and
- (b) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and QF standard and can be offered as an accredited programme
 - (i) Certificate in English Communication (Airport Apron); and
- (c) To issue to the Operator accreditation report setting out the results of the determination in relation to (a) and (b) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 10 July 2026.

2. HKCAAVQ'S DETERMINATION

Initial Evaluation

2.1 HKCAAVQ has determined that, the Operator is competent to achieve its stated objectives and to operate learning programmes meeting QF standards at Levels 1 to 2, and can be granted Initial Evaluation (IE) status at QF Level 2 with a validity period of two years.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

- 2.2.2 Within the two-year validity period for IE, the Operator must have at least one programme successfully accredited. If the Operator does not have a current accredited programme on the Qualifications Register (QR) at the end of the two-year validity period of their IE, the Operator will need to apply for an extension of their IE status at least three months before the validity period expires. An extension of up to 2 years may be granted. Only one extension of IE status will normally be allowed. If the Operator continues to gain successful Learning Programme Accreditation (LPA), their IE status will remain valid.

- 2.3 The determinations on the Initial Evaluation are specified as follows:

Name of Operator	Hong Kong Kai Tak Education Center 香港啟德教育中心
Address of Operator	Unit 06, 5/F, China Shipbuilding Tower, 650 Cheung Sha Wan Road, Cheung Sha Wan, Kowloon 九龍長沙灣長沙灣道 650 號中國船舶大廈 5 樓 06 室
Highest QF Level of programme(s) which the Operator can operate upon successful learning programme accreditation	Level 2
Start date of 2-year validity period of Initial Evaluation (IE) accreditation status	16 November 2026
Scope of IE Accreditation Status	For local programmes operating in Hong Kong

- 2.4 **Recommendation(s)**
HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendation(s)
<u>Recommendation 1</u> The Operator should update the relevant policies and procedural documents to clearly reflect the membership composition of the Course Development Committee and the approval authority for programmes, and ensure a consistent understanding and effective implementation among all staff members.

Learning Programme Accreditation

2.5 HKCAAVQ has determined that the Certificate in English Communication (Airport Apron) meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 16 November 2026 to 15 November 2028.

2.6 Validity Period

2.6.1 The validity period will commence on the date specified below.

2.7 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Kai Tak Education Center 香港啟德教育中心
Name of Award Granting Body	Hong Kong Kai Tak Education Center 香港啟德教育中心
Title of Learning Programme	Certificate in English Communication (Airport Apron) 英語溝通（停機坪）證書
Title of Qualification(s) (Exit Award(s))	Certificate in English Communication (Airport Apron) 英語溝通（停機坪）證書
Primary Area of Study and Training	Languages and Related Studies
Sub-area (Primary Area of Study and Training)	Languages and Related Studies
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	1

Mode(s) of Delivery and Programme Length	Part-time, 2 days 12 notional learning hours (including 8 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	16 November 2026 to 15 November 2028
Number of Enrolment(s)	Not applicable
Maximum Number of New Students	Maximum of 18 learners per class Maximum of 72 learners per year
Specification of Competency Standards-based Programme	☐ Yes ☒ No
Specification of Generic Competencies-based Programme	☐ Yes ☒ No
Vocational Qualifications Pathway Programme	☐ Yes ☒ No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	Unit 06, 5/F, China Shipbuilding Tower, 650 Cheung Sha Wan Road, Cheung Sha Wan, Kowloon 九龍長沙灣長沙灣道 650 號中國船舶大廈 5 樓 06 室

- 2.8 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

Hong Kong Kai Tak Education Center, established in 2018, offers aviation-related learning programmes with the aim of supporting young people to embark on a career in the field.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

To equip aircraft mechanics with essential English communication skills necessary for safe and effective interactions with aircrew during parking, servicing, and pushback operations.

4.2 Programme Intended Learning Outcomes

Upon completion of the programme, learners should be able to:

- PILO-1: Acquire key English vocabulary and phrases relevant to aircraft operations;
- PILO-2: Communicate accurately with aircrew using simple and effective aviation-related English; and
- PILO-3: Demonstrate the abilities to apply proper communication protocols in routine and in simulated standard non-routine situations.

4.3 Programme Structure

Topic	QF Credits
Topic 1: Essential Aviation English	1
Topic 2: Parking and Servicing Communication	
Topic 3: Pushback, Engine Start and Non-routine Communication	
Wrap-up, Exam and Feedback	
Total:	1

4.4 Graduation Requirements

- i) Achieve an attendance of 100%;
- ii) Pass the final examination with a score of at least 70%; and
- iii) Attain a minimum overall score of 50% across all assessed components.

4.5 Admission Requirements

- Primary 6 or above, or equivalent; and
- Able to understand and communicate verbally with basic English

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the *'Guidance Notes on Substantial Change to Accreditation Status'* in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal

against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Ref: VA402/01/01, VA402/02/01

